Castor Valley Elementary School Council Meeting 2023-2024

\#3 November 16th, 2023 6:30pm

MINUTES
Attendance: (in person only)

| \# | Voting Members | Sept | Oct | Nov | Jan | Feb | Apr | May |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 1. | Meagan Keaney Co-Chair | $\checkmark$ | $\checkmark$ | $\checkmark$ |  |  |  |  |
| 2. | Kimberly Stone Co-Chair |  | $\checkmark$ | $\checkmark$ |  |  |  |  |
| 3. | Erin Lowe Co-Secretary | $\checkmark$ | $\checkmark$ | $\checkmark$ |  |  |  |  |
| 4. | Hayley Buchanan Co-Secretary | $\checkmark$ | $\checkmark$ | $\checkmark$ |  |  |  |  |
| 5. | Melanie Streng Co-Treasurer | $\checkmark$ |  | $\checkmark$ |  |  |  |  |
| 6. | Cassi Nadon Co-Treasurer | $\checkmark$ | $\checkmark$ | $\checkmark$ |  |  |  |  |
| 7. | Brandi Zebrak | $\checkmark$ |  | $\checkmark$ |  |  |  |  |
| 8. | Kirsten Appleyard | $\checkmark$ |  | $\checkmark$ |  |  |  |  |
| 9. | Victoria Rintoul | $\checkmark$ | $\checkmark$ | $\checkmark$ |  |  |  |  |
| 10. | Anu Joseph | $\checkmark$ |  | $\checkmark$ |  |  |  |  |
| 11. | Vero Ielo | $\checkmark$ |  |  |  |  |  |  |
| 12. | Khalid El Aggan |  |  |  |  |  |  |  |
| 13. | Heather Botsford McMillan |  |  |  |  |  |  |  |
| 14. | Adam Clarke |  |  |  |  |  |  |  |
| 15. | Jancey Harper | $\checkmark$ | $\checkmark$ |  |  |  |  |  |
| 16. | Nat Elliott | $\checkmark$ | $\checkmark$ | $\checkmark$ |  |  |  |  |
| 17. | Trish Bezaire | $\checkmark$ | $\checkmark$ | $\checkmark$ |  |  |  |  |
| 18. | Jenni Bell | $\checkmark$ | $\checkmark$ | $\checkmark$ |  |  |  |  |
| 19. |  |  |  |  |  |  |  |  |
| 20. |  |  |  |  |  |  |  |  |
| 21. |  |  |  |  |  |  |  |  |
| 22. |  |  |  |  |  |  |  |  |
|  | Quorum $=(50 \%+1)=10$ |  |  |  |  |  |  |  |


| $\#$ | Non-Voting Members | Sep | Oct | Nov | Jan | Feb | Apr | May |
| :---: | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- |
| 1 | Deanna Ellerton | $\checkmark$ |  | $\checkmark$ |  |  |  |  |
| 2 | Amy Marques |  | $\checkmark$ |  |  |  |  |  |
| 3 | Raylene Black |  |  |  |  |  |  |  |
| 4 | Alicia Caswell |  |  |  |  |  |  |  |
| 5 | Kathryn King |  |  |  |  |  |  |  |
| 6 | Gloria Mackie |  |  |  |  |  |  |  |
| 7 | Lizzy Low |  |  |  |  |  |  |  |
| 8 | Elli Kapsalis | $\checkmark$ |  |  |  |  |  |  |
| 9 | Karen Percy | $\checkmark$ |  |  |  |  |  |  |
| 11 |  |  |  |  |  |  |  |  |
| 12 |  |  |  |  |  |  |  |  |


| $\#$ | Non Registered Attendees | Sep | Oct | Nov | Jan | Feb | Apr | May |
| :---: | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- |
| 1 | Marcia Graham | $\checkmark$ |  |  |  |  |  |  |
| 2 | Jodi Sooley | $\checkmark$ | $\checkmark$ |  |  |  |  |  |
| 3 | Jodi Forest | $\checkmark$ | $\checkmark$ |  |  |  |  |  |
| 4 | Julia Demidenko | $\checkmark$ | $\checkmark$ |  |  |  |  |  |
| 5 | Carolina Suarez | $\checkmark$ |  |  |  |  |  |  |
| 6 | Steven Winters | $\checkmark$ |  | $\checkmark$ |  |  |  |  |
| 7 | Andrea van Ryckeghem |  | $\checkmark$ | $\checkmark$ |  |  |  |  |
| 8 | Kathryn Hughes |  | $\checkmark$ | $\checkmark$ |  |  |  |  |
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| 11 |  |  |  |  |  |  |  |  |


| $\#$ | Staff |  | Sep | Oct | Nov | Jan | Feb | Apr | May |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- |
| 1 | Tracy Snarr | Principal | $\checkmark$ |  | $\checkmark$ |  |  |  |  |
| 2 | Angie Bickmore | Teacher | $\checkmark$ | $\checkmark$ |  |  |  |  |  |
| 3 | Suzanne D'eon |  |  | $\checkmark$ |  |  |  |  |  |
| 4 | Chris Mott |  |  |  | $\checkmark$ |  |  |  |  |
| 5 | Nicole Forget |  |  |  | $\checkmark$ |  |  |  |  |
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| 7 |  |  |  |  |  |  |  |  |  |
| 8 |  |  |  |  |  |  |  |  |  |

## 1. Welcome and Attendance [Kimberly Stone and Meagan Keaney]

- Agenda and other meeting docs can be found at https://castorvalleyes.ocdsb.ca under the CVESC info tab, Council Meetings and Minutes section
- Voting - only those that have volunteered to be voting members and/or executive members may participate in voting
- Our purpose is to involve as many parents and guardians as we can to include everyone's voices to enrich the experience for the students and families.


## 2. Approval of November Agenda [Meagan Keaney]

- Motion to Approve: Brandi Zebrak, 2nd Victoria Rintoul


## 3. Approval of October Minutes [Meagan Keaney]

- Motion to Approve: Kim Stone, 2nd Andrea Van Ryckeghem


## 4. Principal's Report [Tracy Snarr]

- Progress reports were mailed to families on November 16. They require the student's OEN number to access. Hard copies of Kindergarten reports were sent home with the students.
- Parent Educator Conferences are scheduled in-person on Thursday November 23rd from 5:00-7:30 pm and Friday November 24th from 9:15-11:45 am. Teacher's requests for an interview have already been mailed out. Tracy will send a general email including all parents on Friday November 17.
- EQAO Results (Spring 2023)
- Individual student reports for students who were in Grades 3 \& 6 were sent home earlier in November.
- School results will be shared with the community early next week.
- Grade 3 (\% at or above provincial standard): Reading 83.6\%, Writing 91.8\%, Math 80.8\%
- Grade 6 (\% at or above provincial standard): Reading 92.6\%, Writing 88.8\%, Math 51.3\%. For math, the province was $49 \%$. OCDSB was $52 \%$.
- For Grade 6 math results, teachers are focusing on building skills and addressing gaps in student's learning. Number sense is the area in which students struggled the most, so teachers are revisiting those concepts.
- Staff PD Focus (Sept, Oct, Nov PA Days)
- Promoting a safe and positive school climate
- Student mental health and wellbeing
- Ministry of Education's Taking Action in Math Framework Priority Actions:
- Ensuring fidelity of curriculum implementation and use of instructional and assessment practices with a proven track record of enhancing student achievement.
- Engaging in ongoing learning to strengthen mathematics content knowledge for teaching.
- Knowing the mathematics learner, and ensuring mathematical tasks, interventions and supports are relevant and responsive.
- Effective teaching routines for second language learning
- Centering Indigenous Perspectives across the curriculum. The Grades 1-3 social studies curriculum has been revised to include more Indigenous Perspectives learning.
- New Grades 1-8 language curriculum
- Thank you to parents for the donated winter shoes and boots which will be donated to a school with families in need.
- CVES School Climate Survey Results (April/May 2023)
- 390 student responses from Grades 4-8 and over 100 parent responses.
- Overall constructs in comparison to the OCDSB.
- Engagement:

Sense of belonging and social connectedness (above OCDSB)
Positive relationships with adults at school (above OCDSB)
Intellectual engagement (above OCDSB)
School involvement: participation (well above OCDSB)
School involvement: availability and inclusion (above OCDSB)

- Environment:

School environment (above OCDSB)
School discipline (below OCDSB)
Instructional environment (above OCDSB)
Representation (above OCDSB)
Identity (above OCDSB)

- Safety:

Safety (above OCDSB)
Bullying (below OCDSB) *bussing stood out as a specific area of concern

- Next steps:

Working with data research personnel from OCDSB to dig into the results a little more deeply.
Collaboration with ISCSC Committee
Teachers incorporating student well-being, treatment agreement, Dare to Care anti-bullying program
Obtaining and utilizing student voice and input

- Lost and Found: items will be out during the parent/educator conferences. Remaining items will be donated to students in need.


## 5. Teaching and Support Staff Report [Nicole Forget, Grade 1 Teacher]

- Spirit Day on Wednesday November 22: Fan Day. Students can wear anything that they are a fan of.
- Ambassadors want to do a food drive in the new year.
- Ambassadors are wanting to help move Christmas Shopping Day donations from the front lobby to the gym. This
will be done on the Friday before Shopping Day.
- The Intermediate Division is currently doing volleyball, will do leadership camp in February.
- Two area high schools have been into the school to discuss options with the Grade 8s. Two more schools are expected.
- The Grade 7s and 8s are partnering with Grade 1s for Math Buddies.
- Carleton University "virtual ventures" are working with Grade 4 students.
- There is potentially a new Cheer Club in the new year for Grade 7 s and 8 s , and potentially a new Dance Club for Grades 2 and 3.
- Dairy Council is in the school working with Grade 2s, looking at the Canadian food guide and healthy eating.
- Tim Holmes has been in the school, working on short story writing with students.
- Ottawa Redblacks player Alex Maddies is working with Grade 7 and 8 students on perseverance
- The November 11 Remembrance Day assembly was lovely and well-attended. Special mention to the students who ran the event and performed.
- Thank you from teaching and support staff to Council for painting the outdoor games.


## Chris Mott, Teacher

- Request to Ad Hoc / Council to support two potential upcoming trips for the intermediate division.
- February 8 trip to the Canal. Request to pay for busing for students. If the Canal is not open, trip will still happen to the Rink of Dreams and to Confederation Park.
- Second trip to Archery Games, high cost per student, looking for subsidy for entry fee and bus.


## 6. Co-Chair Report [Meagan Keaney]

- Steven Winters covered the tally and profit from the Christmas wreath and planter fundraiser:
-39 wreaths, 61 planters, total sales $=\$ 3000$, Council receives $\$ 500$.
- Delivery on November 29.
- Christmas Shopping Day
- Date: Monday December 11, parents are asked to begin bringing donations in
- Items can be left in the front hallway
- Ambassadors can move the items on Friday December 8 and help set up on Sunday December 10
- Capital projects:
- New librarian has been looking at 3D printers. Estimated cost: $\$ 2000$. We will vote on this tonight [passed].
- Ad Hoc
- This year Council received roughly four times the normal ask from teachers and support staff.
- More fundraising will likely be required.


## 7. Co-Chair Report [Kimberly Stone]

- Fun Night
- Date: Wednesday June 12
- Tracy will provide a map of the school so that Kim can begin planning what activities happen in each room - Original budget for Fun Night: $\$ 8600$. Council discussed and agreed to lower the budget to $\$ 5000$. The $\$ 3600$ will be moved to support Ad Hoc spending, and any additional money raised through fundraisers this year can be added to Fun Night.


## 8. Treasurer Report [Melanie Streng and Cassi Nadon]

- $\$ 2500$ reserve funds to carry-forward to next year is a standard practice for Council to ensure there is funding
for the $\$ 200 /$ teacher classroom fund.
- Tracy: student volunteer levies are lower this year than they were last year.


## AD HOC

- Budget increase from $\$ 5000$ to $\$ 8600$ [voted on, Meagan Keaney, Kimbery Stone second, vote: passed].
- Vote to purchase 3D printer for the school library using capital funds [voted on, Meagan Keaney put forward, Kimberly Stone second, vote: passed].


## Phys Ed

- APPROVED: $\$ 400$ worth of sporting equipment

Library

- 3D printer is funded

Kindergarten (budget: \$1200)

- APPROVED: French Decodables
- APPROVED: English Decodables
- APPROVED: Kinder craft and sensory supplies (\$145 worth)

Primary (budget: \$2300)

- APPROVED: Raz Kids
- APPROVED: Decodables
- APPROVED: Light top table

Junior (budget: \$2700)

- APPROVED: Raz Kids
- APPROVED: Bus trip to Canal

Intermediate (budget: \$2400)

- APPROVED: Paint Day supplies for Grade 7s
- APPROVED: Paint Day supplies for Grade 8s
- APPROVED: Amie Talbot
- APPROVED: Grade 8 novel sets (PENDING Tracy's confirmation)
- APPROVED: Pencil crayon workshop
- APPROVED: Sewing supplies for gnomes

Meagan forwarded the Ad Hoc list for approval, Kimberly Stone seconded, vote: passed.

## 9. New Business [Meagan Keaney]

- Council will be given access to the OCDSB's booking tool for school spaces. This will allow school sanctioned events to happen without Tracy and/or Suzanne present for the entire event.


## 11. Adjournment [Meagan Keany]

> Meeting Adjourned: 8:20 pm

Next Council Meeting January TBC (online) at 6:30pm

